

BUTLER COUNTY CHILDREN SERVICES

POLICY NO.: 4.21	SUBJECT: DISPOSAL OF MEDICATIONS
	EFFECTIVE DATE: 12/11/01
	REVISION DATE: 1/27/04, 9/26/06, 3/10
	REVIEW DATE: 9/26/06, 12/07, 3/10

PURPOSE: To insure proper disposal of unused medications received for children in the agency's care.

POLICY:

1. When a child in the custody of the Butler County Children Services is placed on medication, it is the responsibility of the care givers to assure that the proper dispensing and dosages are provided to the child.
2. If a child, who is in the custody of the agency, is moved from one placement to another, all medications are to follow the child in the original containers. In the event the medications are not received in the original containers, they must be brought to the agency by the caseworker and disposed of immediately. It is the shared responsibility of the new care giver and caseworker to insure that appropriate measures are taken to obtain new medication.
3. If a child enters a hospital setting and is discharged with new medications or prescription drugs, then all old medication, must be disposed of immediately.
4. Any unused medications brought into the agency will be stored for a maximum of 30 days. Prior to re-administering these medications, the worker will contact the prescribing doctor to advise the worker if the medication should be re-administered. The medications will be logged in and placed in the safe in Garry Day's office.
5. The Fairfield Police Department has agreed to dispose of unused medications twice a year for the agency. When medications are to be disposed of, Garry Day will be responsible for taking the medications to the police department.

Approval Date: 5/17/10

Jeff Centers, Executive Director

