

## BUTLER COUNTY CHILDREN SERVICES

POLICY NO.: 4.36	SUBJECT: <b>Supervision of an Interstate Compact on the Placement of Children</b>
OAC 5101:2-52-04	EFFECTIVE DATE: 12/16
	REVISION DATE:

**PURPOSE:** To provide guidelines for mandated supervision of children who have been identified as Interstate Compact on the Placement of Children.

**POLICY:** BCCS shall complete mandated supervision of children who are in the custody of another (PCSA) located in another state of an approved ICPC home study/home assessment utilizing the procedures outlined below. BCCS may request mandated supervision of children who are in the custody of BCCS be completed by an out of state PCSA after receiving an approved ICPC home study/home assessment and placement approval.

### PROCEDURE:

#### **For children in the custody of another PCSA placed in Butler County**

1. BCCS shall provide legally mandated supervision of a child's placement in Butler County immediately upon learning of a child's placement resource by receiving a JFS 01662/100B form from the sending state. If the JFS/100B form is not received and the agency has learned of the placement through other sources, the JFS 01662/100B form will be requested from the sending state.
2. The caseworker assigned for supervision will:
  - (a) Provide face to face supervision monthly, in the placement setting with the caregivers and child.
  - (b) Send quarterly reports every ninety (90) days from the placement date to the sending state.
  - (c) Notify the sending state immediately if the child's placement disrupts, a safety threat is identified or if the child is the subject of a child abuse or neglect allegation.
  - (d) Maintain accurate case information in SACWIS regarding the contacts and services provided.
3. The assigned worker will manage the case until one of the following occurs:
  - The placement disrupts
  - The child is returned to the sending state
  - The child is discharged from the placement
  - The adoption is finalized


- The agency's custody is terminated
- Custody is transferred to the placement resource or another party
- Sending state requests no further supervision services.

**For children in the custody of BCCS placed in another state**

1. Placement approval is valid from the date listed on the JFS 01661/100A form. Once approval by the receiving state is obtained indicating that the placement may be made, the assigned case worker shall:
  - Discuss using the approved placement with all parties –agency, prosecutor, GAL, parents, child and placement resource.
  - Submit the JFS 01662/100B – Interstate Compact Report on Child's Placement Status to the ICPC Administrator and/or ICPC alternate. The JFS 01662/100B is the receiving states notification of the placement as well as the request for courtesy supervision.
    - (a) The JFS 01662/100B will be sent to the receiving state within 10 days of the child's placement or within 10 business days of determining the placement will not be made.
    - (b) Request for supervision will include monthly face to face home visit, with all adult caregivers and the child. Face to face must occur in the home minimally once per month.
    - (c) Monthly face to face dates will be requested in addition to quarterly reports every ninety (90) calendar days.
    - (d) Placement approval expires 6 months from the date on the JFS 01661/100A form if the placement is not made.
  - Maintain financial responsibility of the care, medical care and education of the child and retain jurisdiction of the child until one of the following occurs:
    - (a) Child's adoption finalized
    - (b) The child reaches age of majority
    - (c) Custody of the child is transferred with concurrence from the receiving state.
  - For all Interstate placements, the agency shall continue the following:
    - (a) Case plan requirements
    - (b) Semiannual administrative reviews
    - (c) Judicial court reviews
  - The caseworker shall submit the JFS 01662/100B immediately if any of the following occurs:
    - (a) The placement disrupts.
    - (b) The child is discharged from the placement.
    - (c) The adoption is finalized.
      1. A copy of the final adoption decree will be sent with the JFS/100B form.
    - (d) The agency's custody is terminated. The other state must concur in advance with the custody transfer or termination.

1. A copy of the court entry, showing the custody change, will be sent with the JFS 01662/100B form.
- If a child's return is necessary, the agency shall arrange for the child's return or for an alternative placement within 5 days of the original notification.

*12-21-16*  
APPROVAL DATE:

  
William Morrison, Executive Director